



PRATAAP SNACKS LIMITED
POLICY ON ARCHIVAL OF DOCUMENTS

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1. Background

The Securities and Exchange Board of India (“SEBI”) vide its notification dated, September 02, 2015, has issued the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“Regulations”). The Regulations come into force from December 01, 2015. The Regulations mandate every Listed Company to make available an Archival policy (“Policy”) on the website.

In this context, the following policy has been framed by the Board of Directors (“Board”) of Prataap Snacks Limited (“**Company**”) at its meeting held on September 23, 2016.

2. Policy

- a) The Company shall disclose on its website under “Investor Information” section under the heading “Shareholder Information” all such events or information (“disclosures”) which are required to be disclosed to the stock exchanges under Regulation 30 read with Schedule III of the Regulations.
- b) The disclosures made to the stock exchanges shall be hosted on the Company’s website for a period not less than five years from the date of initial posting.
- c) The disclosures shall thereafter be archived under the heading “Archives” and shall be retained on the Company’s website for a period of such time as may be required by applicable laws.

3. Amendments

The Board shall have the power to amend any of the provisions of this Policy, substitute any of the provisions with a new provision or replace this Policy entirely with a new Policy.

4. Commencement of the Policy

The policy as approved by the Board shall be effective from September 23, 2016.
